## Sanjay Gandhi Post-Graduate Institute of Medical Sciences Format for submitting detailed report on return from conference / workshop / seminar

1.	Name of conference/workshop:
2.	Venue and Date:
3.	Institute funded:
4.	Research:
5.	Teaching:
6.	Training:
7.	Departmental benefit:
8.	Institutional benefit:
9.	Relevance to patient's care
10.	Any other benefit
Comments of HOD	
Comments of Dean	
Signature of Director	